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From: licensing@sml.texas.gov
To: Company (MU1) Contacts

First Quarter CY 2011 Mortgage Call Reports Past Due as of May 15, 2011

June 10, 2011

As of June 6, 2011, a Mortgage Call Report filing for your Texas SML MU1 license has not been received. Please file through the NMLS as soon as possible. NMLS will place a system requirement on June 16, 2011 if no filing is received. This requirement may prevent, or delay, the approval of your license renewal. Please read the following for additional information regarding the Mortgage Call Report:

- Any company that holds, or did hold, an approved MU1 license issued by Texas SML between the reporting period of January 1 and March 31, 2011, should have filed a Mortgage Call Report by Sunday, May 15, 2011, even if the company did not conduct any residential mortgage loan activity during the reporting period.
- The Mortgage Call Report must be filed under the company's NMLS Unique ID #; individuals are not able to file the report under an individual's NMLS Unique ID #.
- Failure to file a quarterly Mortgage Call Report, or filing after the May 15 due date, could result in an administrative penalty of \$250.
- A company will be denied license renewal if any quarterly Mortgage Call Report filing is missing or if there are any related administrative penalties still outstanding.

Visit the [NMLS Resource Center > Mortgage Call Report](#) to find out what information your company will need to submit as part of the NMLS Mortgage Call Report, and how to file.

Any questions on how to file a Mortgage Call Report should be directed to the NMLS Call Center at (240)386-4444.